

Dinerware Employee Security Explanations

Cash out – the ability to take money out of the drawer for incidentals like grocery's and office supplies

Cash In – The ability to put money in the drawer from the bank or safe.

No Sale – The ability to open the drawer at any time, without a sale.

Remove Cash Drawer – the ability to remove the cash drawer for blind job checkouts

Message – The ability to see and write messages

Multiple Messages - The ability to see and write multiple messages

Delete Message - The ability to delete messages

Transfer Tickets to Self - The ability to transfer tickets to yourself without manager approval

Transfer Tickets to Others - The ability to transfer tickets to others without manager approval

Do Walk Outs - The ability to close a ticket with the payment form WALK OUT. We don't recommend this, make a discount called 'Walk out' for managers only.

Override Locks – the software and SQL limits the logins to 5000 after this a screen will show asking to clear the logins and start over. We recommend giving this ability to all users.

Do Discounts - The ability to use discounts, manual, automatic or otherwise. We recommend adding this if you have happy hour.

Void Tickets and Items – Editing an open tickets items before it is sent to the kitchen or bar

Combine Tickets – combining tickets that are split

Cash Drawer - The ability to open the cash drawer

Make Payments - The ability to make payments on tickets

Void Transactions - The ability to void whole ticket orders

Change Tax - The ability to remove or change tax. If your establishment accepts Gov Tax this must be checked.

Change Auto Gratuity - The ability to remove or change an automatic gratuity.

All Users Tickets - The ability to see and use everyone's tickets in the system. We recommend this if all servers help each other on the floor.

Change Price - The ability to change any price on menu items.

Split Ticket - The ability to split guest tickets

See Customers - The ability to use the customer database

Edit Customers - The ability to edit the customer database

Rename Tables - The ability to add a name instead of using a section name for tickets.

Enter Credit cards manually – Self explanatory

Refund Payment - The ability to issue a refund without manager approval

Manager Only Functions

Management - The ability to enter the management screen in Dinerware

Exit Dinerware - The ability to exit the software in order to see the desktop or access the internet.

Open Cash Drawer - The ability to access any cash drawers globally (if yours or not)

Users - The ability to access and change employees

Menu - The ability to access and change menu items and taxes

Voids - The ability to access and change void reasons

Re-open Tickets - The ability to access and change tickets that have been finalize or closed

Discounts - The ability to access and change discounts

Printers - The ability to adopt and change printers. We recommend to not giving access to anyone but administrators.

Reports - The ability to access and print 8 1/1 x 11 reports

Tables - The ability to access and change the section in the database

Jobs - The ability to access and change job functionality

System - The ability to access and change any feature in the 'System' button. We recommend to not giving access to anyone but administrators.

Security - The ability to access and change the security preferences globally (for everyone)

Credit Card Setup - The ability to access and change credit card information or to access the 'Batch' area

Daily - The ability to access and print reports on your receipt printer.

Logging - The ability to access and change the logs kept by dinerware and what can be logged.

Fresh Sheet - The ability to access and change the quantity or relevance in the fresh sheet

Labor - The ability to access and change employee hours – Attention you cannot print labor here.

Clock Other Users Out - Self explanatory

See Pin - The ability to access other user's personal pin

Change Pin - The ability to access and change other user's personal pin

Messages - The ability to access and change or delete message globally (for everyone)

Example: To allow nighttime employees to batch and print deposit reports and change labor for the day:

Check - Management, Daily, Credit Card Setup and Labor